

# Kiwanis Day Care Center

## Discharge Policy

The Kiwanis Day Care Center reserves the right to discharge children, parents, and significant others from receiving continued daycare services when the Center can document the following actions/behaviors on the part of children, parents, and significant others:

- Physically assaultive, verbally assaultive or emotionally assaultive behavior which causes injury to others;
- Failure of the parent or significant other to provide information and/or documents essential to enrollment requested by Center Staff;
- Usage of inappropriate language and inappropriate actions in the presence of children and center staff;
- Failure to pay fees for services provided;
- Failure of parent or significant other to accept and abide by the policies and regulations of Kiwanis Day Care Center;
- Falsification of information provided to Kiwanis Day Care Center;
- Any and all other actions on the part of children, parents, and/or significant other which are deemed inappropriate and unacceptable by Center Staff, Center Director or Center Board of Directors;

The Kiwanis Day Care Center shall further reserve the right to dismiss any children and/or parent for just cause not listed in the above specified areas.

Please sign below indicating that you understand Kiwanis Day Care discharge policy.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Effective 04/2015